

Internship Contract Form for THEA 260/561

Internship credit may be granted for work at professional or educational theater companies. Written reports are required of both the student and their internship supervisor (1-15 Undergraduate, 1-12 for Graduate)

Prerequisite: prior approval by faculty supervisor. The following steps must be observed:

1. Under the guidance of the instructor of record the student describes the project, agrees on the number of credit hours to be taken, and names the internship supervisor.
2. The student signs the form.
3. Faculty supervisor approves the project by signing the form.
4. Copies are made for both the instructor and student.
5. The student and the internship supervisor both submit evaluation forms to the instructor(s) of record.

Student Information:

Name: _____ Dawgtag #: _____

Phone: _____ Email: _____

Semester/Year of Enrollment _____ Number of Credit Hours _____

Faculty Supervisor (Instructor of Record): _____

Phone: _____ Email: _____

Internship Contact Information (company name, address, phone number, e-mail, etc.)

Company Name: _____

Immediate Supervisor: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Project Description (Attach a one-page description of your planned intern activities.)

Student's Signature: _____

Date: _____

Approved by:

Faculty Supervisor Signature: _____

Date: _____

Chair Signature: _____

Date: _____